

Video to DVD Order Form

If posting your tapes to us please print this form, fill it out and enclose it with your order. If you do not have access to a printer, then please provide the information shown on the form along with your order.

Customer Information		Other Info
Name		
Address		
Post Code		
Phone		
email (please write clearly)		

Please list all video and audio tapes that you are going to supply below.

We will price up your order and let you know the cost by email or phone.

If you don't know what you have don't worry, just fill in the box above and include it with your order. We will work out what you have for you.

Video Tapes	Quantity	Premium Service	Simple Service	DVD or mp4 file	Office Use
VHS					
BetaMax					
MiniDV					
8mm					
Hi8/Digital 8					
VHS-C					
DVCAM					
Beta SP					
Other					
Audio			X		
Cassette			X		
Reel to Reel			X		

Special Requirements

Unfortunately one form can't cater for all of our customers needs, therefore if you have special requirements eg extra copies or require part of the order by a specific date please fill in the box below or get in touch if you have questions. *If you have any specific titling requirements please list here or on a separate piece of paper.*

Method of Payment:

- Credit/Debit Card
(you can either put your card number below or we can take it over the phone)
- Credit/Debit Card
We can send a link to pay by card online

- PayPal
(We will send you a PayPal invoice)
- Cash (personal callers only)

Type of Card:

Card is issued to address above? Yes/No

CARD NUMBER													Start	Expiry	Issue	Security Code

Number, Title and Quantity

If you want a customised title for each tape please CLEARLY number the tapes and detail the number and title below. If you require any extra copies please note the total number of copies required. For optimum quality each DVD can contain up to two hours of video. For a full 3 hour tape we copy on to 2 DVDs for optimum quality.

Discounts

We offer a discount for larger quantities of tapes.

- 3-5 tapes - 5%
- 6-19 tapes - 10%
- 20+ tapes - 20%

Not sure what is on your tapes?

We can go through your tapes prior to transfer to let you know exactly how much the transfer will cost. If you decide not to go ahead there is a £25.00 charge for the review service. If you do go ahead the service is FREE.

Number	Title	ProService	Basic Service	Quantity

Shipping

Orders are shipped via Royal Mail Recorded as standard or Special Delivery if requested. For the ProService we will keep a copy of your order on our system for 28 days and if there are any problems with the delivery we will issue another set at no extra charge. For both services we will, if you wish, ship the DVDs and then ship your original tapes to you after we have heard from you that you have received the DVDs

Terms and Conditions

All prices are valid up to 30 days after the initial quote and can be subject to change at any point after that. We accept your tapes on the condition that the total value does not exceed the value of the blank tape. We will not copy copyrighted material eg TV programmes

Contact VideoPoint: by phone 01622 535302 :by email video@videopoint.co.uk or use the contact form on our website

Too complicated? Don't worry just fill in your name and address on page one and we will do the rest.